

State of Washington Paid Sick Leave

Employee Name: _____

Address: _____

City: _____

State: _____ Zip Code: _____

Phone Number: _____

Email: _____

Employer: _____

In accordance to Article 5, Section 5.17 of the Collective Bargaining Agreement:

Employees will be given the option to sell back unused Sick Leave at the end of each calendar year or upon written request by December 15, they may carry over up to forty (40) hours of unused sick leave and be paid for any remaining hours. If laid off, the Employer agrees to pay off any unused Sick Leave.

- ✓ Yes, please carry over forty (40) hours of unused Sick Leave
- ✓ Yes, please pay off any additional Sick Leave left after carrying over forty (40) hours.

Signature: _____

Date: _____